

# NPSD Charter Governance Regular Board Meeting Minutes

## May 15, 2025

The regular meeting of the NPSD Charter Governance Board, Ltd. was called to order by Emilie Braunel at seven thirty a.m. (7:30 a.m.) on Thursday, May 15, 2025 at Northland Pines Community meeting room. Pledge of Allegiance was recited. Present were Board members: Emilie Braunel, Kari Kirschbaum, Cheryl Todea, Mike Wallner, Sara Owens-Keenan and Phillip Epping. Quorum was established. Also present were Tony Duffek, St. Germain Elementary and NPMLC Principal, Carie Nodine, Land O' Lakes Elementary and SOAR MS Principal, Harlan Leusink, Director of Technology and SOAR HS Principal, Scott Foster, District Administrator, and Michele Hotmar, recording secretary.

**Open Meeting Verification** – Emilie Braunel stated that the meeting had been duly called with meeting notices posted at the following locations:

1. The Northland Pines High School and Middle School in Eagle River
2. The Northland Pines Elementary Schools in Eagle River, Land O' Lakes and St. Germain
3. The Vilas County Courthouse in Eagle River
4. The Eagle River City Hall
5. The Vilas County News Review in Eagle River

**Approval of Agenda** – MOTION by Kari Kirschbaum that the Board approves the agenda as presented and leaves the order to the discretion of the Chair. Second by Cheryl Todea. Voice vote 6-0. Motion carried.

**Public Participation** – There were no citizen comments.

**Minutes of Past Meetings** – MOTION by Kari Kirschbaum that the Board dispenses with the reading of the Regular Board Meeting Minutes of March 20, 2025 and the Board approves the minutes as presented. Second by Mike Wallner. Voice vote 6-0. Motion carried.

**Board Communication** – None.

### **Administrative Report:**

**Tony Duffek - NPMLC:** Written report

**Carie Brock - SOAR MS:** Written report

**Harlan Leusink – SOAR HS:** Written report

**Finance Update:** Each Charter School presented current budget and expenditures.

**Discussion/Action items:**

**11a) Interview candidate for Charter Governance Board community member open seat:**

The Board interviewed Mandy Gingerich for the open community member seat.

**11b) Approve acceptance of new board member:** Motion by Cheryl Todea to approve the acceptance of Mandy Gingerich to the position of community member. Second by Sara Owens-Keenan. Voice vote 6-0, motion carried.

**11c) Approve 2025-2026 building budgets for NPMLC, SOAR MS and SOAR HS as presented:** Motion by Cheryl Todea to approve the 2025-2026 building budgets for NPMLC, SOAR MS and SOAR HS as presented. Second by Kari Kirschbaum. Voice vote 6-0, motion carried.

**11d) Approve NPMLC and SOAR MS 2025-2026 calendars as presented:** Motion by Sara Owens-Keenan that the Board approve the NPMLC and SOAR MS 2025-2026 school calendars as presented. Second by Mike Wallner. Voice vote: 6-0, motion carried.

**11e) District Administrator position:** Scott Foster updated the Board on the next steps the NP School Board are doing in the search for a new District Administrator.

**11f) Self-evaluation reflection reminder:** The Board was given the self-evaluation reflection to review before the June meeting.

**11g) Subcommittee update:** The PLP committee updated the Board on the last committee meeting.

**12) Adjournment:** MOTION by Cheryl Todea that the Board adjourn. Second by Phillip Epping. Voice vote 6-0. Motion carried. Meeting adjourned at 9:09 a.m.