



TRANSPORTATION

Schilleman Bus Service | (715) 479-2565

For the safety of all students, please help your child understand the following guidelines:

1. Students must ride on their assigned bus. Parental exceptions need to be made in writing to the school office and to the appropriate bus driver.
2. Students should get on and off the bus at their regular stop, unless a written parental request for change has been given to the bus driver.
3. Please arrive at the bus stop promptly.
4. Walk on the side of the road facing traffic to get to the bus stop and stay off the road while waiting for the bus.
5. When leaving the bus, cross the road at least 10 feet in front of the bus, but only after checking to be sure no traffic is approaching and after receiving a signal from the driver. Students should be alert to the danger signal from driver.
6. Please be courteous, behave in an orderly fashion, and help look after the safety of small children.

CONTACT

CONTACT US

Principal:
Brooke Johnson



(715) 542-3632 ext. 5110



brjohnson@npsd.k12.wi.us



8234 State Highway 70
St. Germain, WI 54558

WEBSITE

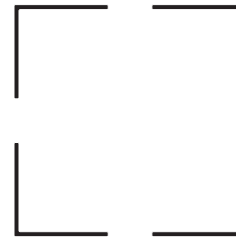
Communication is very important to the school and the district. Please visit the school website.

Each school in the district has its own page to keep families up to date and have as much information available as possible. We would be happy to provide you with any information in a hard copy.

npsd.k12.wi.us

HANDBOOK

Please use the QR code or link below to access a complete Parent/Student Handbook.



VOLUNTEERS AND VISITING SCHOOL

Many school learning experiences are greatly enhanced with volunteers. This includes both volunteering at school and working on projects at home. Parent volunteers are necessary, encouraged, and appreciated. If you are interested in becoming a volunteer, please stop by the office to fill out a required **"Volunteer Application"** which is part of a background check per board policy.

Parents are encouraged to visit school during the regular school day. It is best if you contact your child's teacher in advance to assure a visit which will enable you to have a positive and productive experience.

You must check in at the office to sign in and a photo I.D. will be required to receive a visitor's badge.



Welcome to

ST. GERMAIN ELEMENTARY & MONTESSORI LEARNING CENTER

The Northland Pines community guarantees rigor, relevance, and relationships to prepare all learners for life.

ALL STAFF BELIEVE IN ALL STUDENTS



SAFETY

For the safety and well being of all, it is necessary to prohibit some items which are potentially dangerous. Knives, weapons, real or “look alike,” and/or dangerous toys of any kind are not allowed in school. No person shall possess a dangerous weapon or a facsimile firearm as a prop in school plays, projects, show and tell activities, or other class assignments. Pupils who violate this policy will be subject to disciplinary action which may include expulsion. Please refer to **Board Policy 5772**.

REPORT CARDS

The Northland Pines School District uses a standards based grading system at the elementary level. This methodology provides specific and accurate information for parents about their own child’s ability. Besides the report card, there are rubrics which have the benchmarks that students are to attain. These rubrics help parents, students, and teachers all be on the same page about what specifically students are to know. You can find the rubrics on the district website or ask for a hard copy from your child’s teacher. Report cards will be issued on a trimester basis. You may also view your students report card on your Campus Parent account.

K-12 BY ELIOR

Each student is issued an identification number which is associated with his/her Family Food Service Account. Parents are encouraged to check on their family account via Campus Portal or Food Service. All accounts must maintain a positive balance. Households will be contacted via email or an automated phone dialing system noting a low or negative account balance.

Deposits are processed on a daily basis at our Food Service Office. Please include your children’s names with your deposit. Credit card payments will also be accepted online via your Campus Parent account, convenience fee may apply online only. Checks should be made payable to Northland Pines Food Service Drop Box located by the school office or mailed to:

Northland Pines Food Service
1800 Pleasure Island Road
Eagle River, WI 54521



ATTENDANCE

Children are required by law to be in attendance except that they may be medically or professionally excused or for a religious holiday.

Students are required to be seated and ready to go at **8:20 AM for St. Germain** and **8:45 AM for Montessori Learning Center**. Parents whose children will not be in school for any reason will need to contact the school office at **(715) 542-3632** prior to or on the morning of any absence. School personnel will call parents if their child is not feeling well at school. The student will need to be picked up by a parent/guardian or emergency contact person. Taking children out of school for an extended period of time is not recommended, however, if you do you will need to complete and sign an extended leave form which is available in the school office or website. If possible, please make appointments for times other than during school hours. **The school day ends at 3:30 PM.**



MEDICATION PROCEDURES

Non prescription medication will be administered by school personnel only upon receipt of the “Parent/Guardian Non-Prescription (Over the Counter) Medication Request” form. A copy of this form can be found on our website or in the school office. All medication must be supplied by the parent/guardian in the original and unopened container and labeled with the student’s name.

Prescription medication will be administered by school personnel only upon receipt of the “Physician and Parent Request for School Administration of Prescription Medication” form. A copy of this form can be found on our website or in the school office. All prescription medication must be supplied by the parent/guardian in an original and unopened container. The label must match information provided by the doctor. This includes student’s name, name of medication, number of dosages in container, time and quantity to be given, prescribing doctor’s name, and the name/phone number of the pharmacy.



SCHOOL CLOSING - WEATHER

The decision to close school is made by the district administrator after consultation with the bus contractors, transportation supervisor, weather bureau, sheriff’s department, and other area district administrators. School closing notifications will be sent via our Infinite Campus message system. You will receive a phone call, email, or text. Radio and TV stations (channels 7, 9 and 12) will also be notified. Under unusual circumstances, a later starting time will be considered due to inclement weather conditions. Please check the district website and district social media for any cancellations.



RECESS DURING COLD WEATHER

All elementary schools in the district follow similar guidelines for requiring students to stay indoors due to cold weather. When temperature/wind chill reach below zero, recess location and duration are determined by school staff. Children must be adequately dressed at all times to be outdoors during recess periods. The use of snow pants, boots, hats, and mittens are required so children may take advantage of the snow.